

Folsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, June 23, 2020 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Veneziani, School Business Administrator and Board Secretary of the Folsom Board of Education, called the meeting to order at 6:12 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith and John Thomas; also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi M. Gifford. Andrea Way was absent.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:13 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:29 PM.

VIRTUAL MEETING

Due to the requirements of social distancing and more stringent regulations on public gatherings, the Folsom Board of Education will conduct its regularly scheduled board meetings virtually until further notice.

Community members will be able to observe the meeting live via Zoom webinar or listen in via telephone. Please note, the public will only be able to participate during public comment through the Zoom webinar. Community members who elect to only call in will have limited participation and will only be able to listen to the meeting.

The public will be admitted into the Zoom webinar when the meeting is ready to begin.

If you want to ask a question during the public portion of the meeting, you will need to “Raise your hand”. Please identify yourself via the “Chat” feature to the host. When it is your turn, the host of the meeting will unmute you. You will need to state your name and address. You will then be prompted to address the Board of Education.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

COMMUNICATION

Thank You Cards

(Attachment A)

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Tiffani Dych, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the regular and executive sessions minutes of May 26, 2020 (Regular Meeting).
(Attachment B)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. **Budget Summary Report**
A budget summary report is submitted for review.
(Attachment C)
3. **Board Secretary/Treasurer's Reports/Certification**
Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **May 31, 2020**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **May 31, 2020** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **May 2020**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **May 2020**.
(Attachment D)
4. **Line item transfers**
Motion to approve the attached transfer of funds within the 2019-2020 operating budget.
(Attachment E)

Voided Check

5. Motion to approve voiding check number 4240 from the Food Service Account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, except John Thomas ABSTAINED, to approve the following item(s):

6. Motion to approve a special education tuition contract with the Pineland Learning Center to provided special education services for 1 student for the 2020-2021 school year at a cost of \$55,260.
(Attachment F)
7. Motion to approve a special education tuition contract with the YALE School Atlantic, Inc. to provided special education services for 1 student for the 2020-2021 school year at a cost of \$67,279.80.
(Attachment G)
8. Motion to approve a special education tuition contract with the YALE School Atlantic, Inc. to provided special education services for 1 student for the 2020-2021 school year at a cost of \$67,279.80.
(Attachment H)
9. Motion to approve a special education tuition contract with the YALE School Atlantic, Inc. to provided special education services for 1 student for the 2020-2021 school year at a cost of \$113,479.80.
(Attachment I)
10. Pursuant to PL 2015, Chapter 47 the Folsom Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Vendor

Advocare Advanced Primary Care
Archway Programs
ACCASBO Joint Insurance Fund
Atlantic County Institute of Technology
Atlantic County Special Services School District
Brown & Brown Benefits Advisors
Buena School District
Business & Communications Strategies, LLC
Camden County Technical Schools
Concord Engineering
Cooper Levenson, P.A.

Service

Medical Services
Special Education Services
Insurance Services
Regular & Special Education Services
Special Ed, Special Ed Related & Transportation Services
Insurance Services
Transportation Services
Policy Consulting
Regular & Special Education Services
Engineering Services
Legal Services

Cynergy Group
 Delta Dental
 Eastern Rehabilitation Services
 Falasca Mechanical
 Gloucester County Special Services School District
 Greater Egg Harbor Regional School District
 Hammonton School District
 Hardenberg Insurance Group
 HollyDell
 Horizon Blue Cross & Blue Shield
 Identimetrix, Inc.
 KDI, Inc
 Marlee Contracting
 McGraw-Hill
 Mullica Township School District
 Pheonix Advisors
 Pineland Learning Center
 Pitney Bowes
 Nightlinger, Colavita, Volpa
 Franklin Alarm Company
 RFP Solutions
 Student Transportation of America
 TSA Consulting
 Vision Service Plan
 VJD Landscaping and Property Maintenance
 Waterford Township School District
 Y.A.L.E School

Insurance Services
 Dental Insurance Services
 OT / PT Services
 HVAC Services
 Special Education & Transportation Services
 Transportation Services
 Regular & Special Education & Transportation Services
 Risk Management Services
 Special Education Services
 Medical, Prescription & Vision Insurance Services
 Technology Services
 Copier Lease Services
 Food Service Equipment Repair Services
 Textbooks & Consumables
 Special Education Services
 Continuing Disclosure Agent Services
 Special Education Services
 Mailing/Postage Services
 Audit Services
 Fire Protection Services
 Phone, Clock, Camera & Door System Services
 Transportation Services
 403(b) Third Party Administrator
 Vision Insurance Services
 Lawn and Snow removal Services
 Special Education Services
 Special Education Services

FOOD SERVICE PRICING

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to approve the following Food Service pricing for the 2020-2021 school year, as listed.

Food Service Department

Proposed Pricing for 2020-2021

Category	Current Price / Proposed Price
Student Breakfast	1.85 / 1.90
Student Lunch	3.00 / 3.05
Extra Entrée	1.50
Extra Side Dish	1.00

Water 16.9 Oz.	1.00
Water 8 Oz.	0.50
Juice 4 Oz	0.50
Fruit or Vegetable Cup	0.50
½ Oz Lays Chips Plain, Rice Krispy Treat, Pop Tart, Cookie	0.50
Fruit Snacks	0.75
Doritos & Sun chips 1oz Bags, Churro, Soft Pretzel	1.00
Ice Cream	1.00
Lactaid Milk	0.75
Reg Milk (White or Flavor)	0.60
Adult Breakfast	2.30 / 2.50
Adult Lunch	4.50

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Lisa O'Toole, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to increase the bid and quote threshold for Christopher R. Veneziani as the Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3(a), and authorizes him to award contracts for all goods and services pursuant to Board of Education Policy 3320, increasing to the new bid and quote thresholds of \$44,000 and \$6,600 respectively, for the period beginning July 1, 2020 to June 30, 2021.
13. Motion to approve the transferring Sarah Glass from Special Education Teacher to Basic Skills Teacher for the 2020-2021 school year.
14. Motion to approve posting the position of Special Education Teacher, replacing Sarah Glass, for the 2020-2021 school year.
15. Motion to approve Amie Mauro as a 5th grade Teacher for the 2020-2021 school year at a salary of \$51,000, BA Step A on the negotiated salary guide.

GRANTS

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

16. Motion to approve the application and acceptance of the Rural Education Achievement Program (REAP) Grant for Fiscal Year 2020. The amount of this grant is \$33,129.

CODE OF CONDUCT

Upon the Superintendent's recommendation, a motion was made by Tiffani Dych, second by Marisa Scibilia, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17. Motion to approve the revised Folsom School District Discipline Guide, Code of Conduct, for the 2020-2021 school year.
- (Attachment J)*

FOR YOUR INFORMATION

Director of Curriculum & Instruction	<i>(Attachment K)</i>
Buildings and Grounds Supervisor's Report	<i>(Attachment L)</i>
Technology Report	<i>(Attachment M)</i>
School Nurse's Report	<i>(Attachment N)</i>

COMMUNICATION

AtlantiCare School Wellness Prize *(Attachment O)*

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

18. **Bills List**
Motion to approve the payroll, agency, and bills list of \$520,573.01 for **June 2020**.
(Attachment P)
19. **Voided Check**
Motion to approve voiding check number 4062 from the Payroll Agency Account.

CONTRACTS

Upon the Business Administrator's recommendation, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

20. Motion to approve the following resolution in reference to a transportation contract with Student Transportation of America (STA) to provide transportation services for the district for the 2020-2021 school year. This contract is a renewal of the contract from last year at the state maximum increase of 1.7%. The total cost of this contract is \$220,993.20.

WHEREAS, the Folsom Board of Education (the "Board"), conducts and operates the schools of the Folsom School District (the "District"); and

WHEREAS, the Board is responsible for providing transportation to its students; and

WHEREAS, the Board contracts with Student Transportation of America (STA), for said bussing services; and

WHEREAS, schools were closed by executive order of Governor Phil Murphy from March, 2020 for the remainder of the 2020 school year; and
WHEREAS, the Board finds it necessary to renew their contract with STA for the 2020-2021 school year; and
WHEREAS, the Board recognizes that it is still unknown whether schools will return to in-person operation for the 2020-2021 school year due to COVID-19.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Town of Folsom, County of Atlantic, State of New Jersey, that the transportation contract between Student Transportation of America and the Folsom Board of Education is hereby conditionally reapproved for the 2020-2021 school year.

BE IT FURTHER RESOLVED, that if the conditions surrounding the COVID-19 school closures and any action taken by state or local government authorities dictates that the schools will not need transportation for the 2021-2022 school year the Board finds that the Transportation Contract will not be necessary.

BE IT FURTHER RESOLVED, that the Board of Education of the Town of Folsom authorizes the business administrator, board secretary, and superintendent to act on the Board's behalf regarding the contract and any changes thereto.

BE IT FURTHER RESOLVED, that the Board of Education of the Town of Folsom authorizes the business administrator, and the board secretary to enter into such agreement to effect the purpose of this resolution and to take any further action necessary to this resolution.

(Attachment Q)

21. Motion to approve an extension of the interlocal services agreement with the Atlantic County Sheriff's Office to provide Class III Officers, at Folsom School, for the 2020-2021 school year, pending attorney review. The cost of this contract is \$25 per hour for the Class III Officers.

(Attachment R)

FINAL PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

ADJOURNMENT

Having no further business to discuss, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:49 PM.